



**Virginia Aviation Board
Workshop Meeting Minutes**

The Virginia Aviation Board held a workshop meeting on Thursday, August 19, 2010 at the Wyndham Virginia Beach Oceanfront, Virginia Beach, Virginia.

MEMBERS

Roger L. Oberndorf, Chairman	Present
Richard C. Franklin, Jr.	Present
John Mazza, Jr.	Present
Larry T. Omps	Present
Robert S. Dix	Present
Alex N. Vogel	Absent
Marianne M. Radcliff	Present
Alan L. Wagner	Present

OTHER ATTENDEES

Terry J. Page	FAA Washington Area District Office
Lori L. Pound	Office of the Attorney General
Randall P Burdette	Virginia Department of Aviation

DOAV staff, state government representatives, federal government representatives, airport sponsors and managers, consultants, engineers, business owners, and city and county representatives were also present.

Call to Order Roger Oberndorf, Chairman

The chairman called the meeting to order at 1:30 p.m.

Mr. Oberndorf introduced the board and the two new members, Mr. Johnny Mazza representing Region 5 and Mr. Alex Vogel representing Region 3.

Airport Licensing Update..... Cliff Brunette
DOAV

Briefing Topics:

- **Background on Airport Minimum Licensing Requirements**
- **Current Status of Airport Licensing**
- **Minimum Licensing Requirement Recommendations**
- **Housekeeping Changes to 24 VAC 5-20**
- **Virginia Regulatory Process**
- **Summary and Discussion**

Requested VAB action:

- Endorse the concept of changing 24 VAC 5-20
- Approval to start the *Virginia Regulatory Process* to change 24 VAC 5-20
- Endorse the concept of changing airport minimum licensing requirements in the *Code of Virginia § 5.1-7*

Benefits of VAB Actions:

- Increase Safety
- Increase Standardization
 - More compliant with FAA Standards
- Reduce cost for Airport Sponsor and State
 - Mitigation costs
 - Liability exposure
- Provides a basis for land-use planning
- Increase administrative efficiency
- Increase VAB participation

Lori Pound, OAG, discussed the Virginia Regulatory process.

Three steps:

- Notice of Intended Regulatory Action
- Proposed Regulation
- Final Regulation

(Copy of presentation available upon request)

2010-2011 Airport Capital Program Mike Swain, P.E.,
Chief Airport Engineer
Airport Services Division

Mr. Swain reviewed FY2010 Entitlement Funding Utilization reports and DOAV recommendations.

Mr. Swain presented the project requests and staff recommendations to the board for their consideration.

- Region Seven- Alan Wagner
 - Accomack County Airport
 - Chesapeake Regional Airport
 - Hampton Roads Executive Airport
 - Suffolk Executive Airport
 - Williamsburg-Jamestown Airport
- Region One – Bob Dix
 - Grundy Municipal
 - Lonesome Pine Airport
 - Mountain Empire Airport
 - New River Valley Airport

**Tazewell County Airport
Virginia Highlands Airport
Virginia Tech-Montgomery Executive Airport**

- **Region Two – Larry Omps
Blue Ridge Airport
Ingalls Field
Shenandoah Valley Regional Airport**

- **Region Three – Alex Vogel
Culpeper Regional Airport
Front Royal Airport
Leesburg Executive Airport
Manassas Regional Airport
Orange County Airport
Stafford Regional Airport
Warrenton-Fauquier Airport
Winchester Regional Airport**

- **Region Four – Marianne Radcliff
Lake Anna Airport
Louisa County Airport
Middle Peninsula Airport
Richmond International Airport
Tappahannock-Essex County Airport**

- **Region Five – John Mazza
Brookneal-Campbell County Airport
Charlottesville-Albemarle Airport
William M. Tuck Airport**

- **Region Six – Rick Franklin
Chesterfield County Airport
Dinwiddie County Airport
Emporia Regional Airport
Farmville Regional Airport
Mecklenburg-Brunswick Regional Airport**

All requests and DOAV recommendations will be considered for approval at the regular Virginia Aviation Board meeting on Friday, August 20, 2010.

Staff actions requested from the board for the November Meeting

- **Furniture**
- **Landscaping**
- **Terminals - share ratios, eligibility and time limited on buildings**

The Chairman adjourned the meeting at 11:45 am.